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| Executive : | |  |  | Indent No. & Date : | |  |
| Plant / Dept : | |  |  | Ruquistion No. : | |  |
| Material Center : | |  |  | Any Other : | |  |
|  |  |  |  |  |  |  |
| **S.No** | **Description of Goods** | | **Quantity Required** | **Stock in Hand** | **Ordered Quantity** | **Unit** |
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| Prepared By | |  | Approved By (GM) | |  | Recd. By (PURCHASE) |
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